

AMENDMENT NOTICE #1

RFP 21/025- PREFERRED COURIER SERVICE PROVIDERS FOR SPC EQAP DIVISION

The Pacific Community hereby gives notice that the Request for Proposal (RFP 21/025) Preferred Courier Service Providers for EQAP division has been amended to take into account the following changes.

1. Annex I – clause 1.2 and 2 to change the **Submission Deadline date**.
 2. Annex I - clause 1.5 to change the **currency** the proposals need to be submitted in
 3. Annex V - The first **column header** under **COST** from table 2 onwards
- **Those bidders who have already submitted a proposal to SPC have the opportunity to withdraw and resubmit their proposal within the extended timeframe.**

Now, the following sections of the RFP 21/025 are amended and shall be read as:

Annex I -Instructions to Bidders

- 1.2. Proposals must be received by the Pacific Community (SPC) at the address mentioned below on or before **2nd of April 2021 no later than 4.00pm Fiji time**. Any proposal received after this date may be rejected. SPC may, at its discretion, extend the deadline for the submission of proposals, by notifying all prospective bidders in writing and publication on SPC website. The extension of the deadline may accompany a modification of the solicitation documents prepared by SPC at its own initiative or in response to a clarification requested by a prospective bidder.
- 1.5. All prices in the proposals should be presented in priority in FJD and inclusive of all taxes.

2. Request for Proposals Timelines and Due Dates

The timeline and due dates for the tender is provided in Table 1 below:

Table 1 : Tender timelines and due dates		
	Date	Time (Fiji time)
Deadline for pre-bid meeting registration	5 th March 2021	4pm
Pre bid meeting	9th March 2021	12.00 pm
Deadline for seeking clarification From SPC	12 th March 2021	4.00 pm
Deadline for SPC response to clarifications and posting on SPC website	16 th March 2021	4.00 pm
Deadline for Submission of Proposals	2nd April 2021	4.00 pm
Bids opening session	1 st Week of April	TBC
Notification of award to the successful bidder	1 st Week of May	TBC

Annex V -Financial Proposal

The first column header from table 2 onwards under **COSTS** known as **Transportation charges** initially is amended to read as **Freight cost charges**.

Table 1

Estimated Box dimensions for UNUSED SCRIPTS Maximum Length per box: 46cm Maximum Width per box: 46cm Maximum Height per box: 63cm Maximum Weight per box: 30kg			COSTS			
Estimated Box Quantity	Collection	Destination	Freight Cost Charges	Fuel Surcharge	Emergency Situation	Total (VIP)
Export (Return Freight)						
5	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, PO Box 97, Nikao, Rarotonga, Cook Islands				
26	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Palikir, Pohnpei, Federated States of Micronesia				
33	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Bikenibeu, Tarawa, Republic of Kiribati				
6	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Linnix Office, Christmas Island , Republic of Kiribati				
4	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Government Offices, Yaren District, Republic of NAURU				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Alofi, Niue				
5	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Koror, PALAU PW 96940				
33	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Measurement Services Division, Waigani, Papua New Guinea				
22	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Majuro, Republic of Marshall Islands				
30	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Sports & Culture, Apia, Samoa				
32	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education and Human Resources Development, Honiara, Solomon Islands				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education\ Atafu, Atafu, Tokelau Islands				
34	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education and Training, Nukualofa, Tongatapu, Tonga				
4	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Youth & Sports, Department of Education, Funafuti, Tuvalu				
28	SPC (EQAP Office), 3 Luke Street, Nabua	Examination & Assessment Unit, Ministry of Education, Joint Court, Port Vila, Vanuatu				

Table: 2

Estimated Box dimensions for CODING MATERIALS Maximum Length per box: 46cm Maximum Width per box: 46cm Maximum Height per box: 63cm Maximum Weight per box: 30kg			COSTS			
Estimated Box Quantity	Collection	Destination	Frieght Cost Charges	Fuel Surcharge	Emergency Situation	Total (VIP)
Export (Return Freight)						
1	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, PO Box 97, Nikao, Rarotonga, Cook Islands				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Palikir, Pohnpei, Federated States of Micronesia				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Bikenibeu, Tarawa, Republic of Kiribati				
1	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Government Offices, Yaren District, Republic of NAURU				
1	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Alofi, Niue				
1	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Koror, PALAU PW 96940				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Measurement Services Division, Waigani, Papua New Guinea				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Majuro, Republic of Marshall Islands				
1	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Sports & Culture, Apia, Samoa				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education and Human Resources Development, Honiara, Solomon Islands				
1	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education\ Atafu, Atafu, Tokelau Islands				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education and Training, Nukualofa, Tongatapu, Tonga				
1	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Youth & Sports, Department of Education, Funafuti, Tuvalu				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Examination & Assessment Unit, Ministry of Education, Joint Court, Port Vila, Vanuatu				

Table: 3

Estimated Box dimensions for CODING TABLETS			COSTS			
Maximum Length per box: 46cm						
Maximum Width per box: 31cm						
Maximum Height per box: 19cm						
Maximum Weight per box: 14kg						
Estimated Box Quantity	Collection	Destination	Freight Cost Charges	Fuel Surcharge	Emergency Situation	Total (VIP)
Export (Return Freight)						
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, PO Box 97, Nikao, Rarotonga, Cook Islands				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Palikir, Pohnpei, Federated States of Micronesia				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Bikenibeu, Tarawa, Republic of Kiribati				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Government Offices, Yaren District, Republic of NAURU				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Alofi, Niue				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Koror, PALAU PW 96940				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education, Measurement Services Division, Waigani, Papua New Guinea				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Majuro, Republic of Marshall Islands				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Sports & Culture, Apia, Samoa				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education and Human Resources Development, Honiara, Solomon Islands				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Department of Education\ Atafu, Atafu, Tokelau Islands				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education and Training, Nukualofa, Tongatapu, Tonga				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Ministry of Education, Youth & Sports, Department of Education, Funafuti, Tuvalu				
2	SPC (EQAP Office), 3 Luke Street, Nabua	Examination & Assessment Unit, Ministry of Education, Joint Court, Port Vila, Vanuatu				
Import (Return Freight)			Freight Cost Charges	Fuel Surcharge	Emergency Situation	Total (VIP)
2	Ministry of Education, PO Box 97, Nikao, Rarotonga, Cook Islands	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Department of Education, Palikir, Pohnpei, Federated States of Micronesia	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Department of Education, Bikenibeu, Tarawa, Republic of Kiribati	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Department of Education, Government Offices, Yaren District, Republic of NAURU	SPC (EQAP Office), 3 Luke Street, Nabua				

2	Ministry of Education, Alofi, Niue	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Ministry of Education, Koror, PALAU PW 96940	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Department of Education, Measurement Services Division, Waigani, Papua New Guinea	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Ministry of Education, Majuro, Republic of Marshall Islands	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Ministry of Education, Sports & Culture, Apia, Samoa	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Ministry of Education and Human Resources Development, Honiara, Solomon Islands	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Department of Education\ Atafu, Atafu, Tokelau Islands	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Ministry of Education and Training, Nukualofa, Tongatapu, Tonga	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Ministry of Education, Youth & Sports, Department of Education, Funafuti, Tuvalu	SPC (EQAP Office), 3 Luke Street, Nabua				
2	Examination & Assessment Unit, Ministry of Education, Joint Court, Port Vila, Vanuatu	SPC (EQAP Office), 3 Luke Street, Nabua				

Date of amendment: 18/03/2021