**AGENDA for Pre-bid Meeting**

Purpose : RFP22-3712 **Supply and delivery of a 60kWp solar PV grid connected system with battery energy storage system to Yap, Federated States of Micronesia.**

Date : 8 July 2022

Venue : Zoom

Time : 9am (Yap time)/ 11am (Fiji Time)

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| **Item** | **Description** | **Notes** |
| 1 | Welcome |  |
| 2 | Introductions   1. SPC team  * Procuring team * Procurement team  1. Prospective Vendors |  |
| 3 | PROCUREMENT team brief presentation   1. Organisational Structure  * Part 1 of the RFP  1. Instruction to Bidders  * Part 2 of the RFP * Part 3-D of the RFP * Part 4 of the RFP |  |
| 4 | Technical/Procuring Unit – brief presentation.   1. Specification of Goods 2. Part 3 of the RFP |  |
| 5. | Questions from the Floor |  |
| 6. | Meeting closed. |  |