**RFQ 23-5615**

### TECHNICAL PROPOSAL SUBMISSION FORM – SERVICES

##### **INSTRUCTIONS TO BIDDERS**

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| Technical Requirements |
| *Evaluation criteria* | *Response by Bidder* |
| Experience and specified personnel/sub-contractors |
| **Technical requirement 1:** At least a degree qualification in communication, journalism, or other relevant qualification, and/or equivalent and relevant work experience | *[Bidder’s answer]* |
| **Technical requirement 2:** At least five years of communications related experience and/or equivalent and relevant work experience in the Pacific region/international non-governmental membership-based organisations working with a deadline driven environment. | *[Bidder’s answer]* |
| **Technical requirement 3:** At least five years’ experience reporting and/or working in the arts, culture sector/ cultural and creative industries | *[Bidder’s answer]* |
| **Technical requirement 4:** Demonstrated experience in designing and producing communication and knowledge products that are Pacific orientated fit for Pacific audience. The communication and knowledge products for a Pacific audience should be in the following themes: Pacific Cultural context; human rights and social inclusion.  | *[Bidder’s answer]* |
| **Technical requirement 5:** IT skills and knowledge of the use of Adobe InDesign, Photoshop, Illustrator, and other creative cloud editing and design software. | *[Bidder’s answer]* |
| **Other:** Detailed Response to Skills and Qualifications under Section E, that is not mentioned under technical requirements 1-6 above. | *[Bidder’s answer]* |

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| **For the Bidder:** *[insert name of the company]* |
| Signature:Name of the representative: *[insert name of the representative]*Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |