

**Pre-bid meeting for RFP 22/4107 – Supply of materials and construction of remedial measures  
along the Kanokupolu coastal revetment, Tongatapu, Tonga**

**30<sup>th</sup> June 2022, 11:05 am – 12:05 pm (Fiji time)**

**Meeting Summary**

**Present:**

**Potential bidders:** Siokatame Tupou (Puloka Construction Group Ltd), Eddie Uele (Rock of Rocks), Tevita To'a (To'a Civil and Road Construction), Finehika Malupo and Amanda Malupo (Petani Civil Ltd), Mele Fohe (Luna'eva and Sons Ltd), Michael Bennet (Fletcher Construction Company Ltd)

**Tonga Department of Climate Change:** Manu Manuofetoa, Sione Uha'one, Akanesi Tolu, Estimoor Kaufu

**SPC:** Jese Loga, Gillian Cambers, Fakasao Tofinga, Titilia Rabuatoka, Shaw Mead (consultant)

**Summary:**

1. *Introduction – Gillian Cambers*

- Welcomed attendees to the meeting.
- Introduced the SUPA Team and all meeting attendees joining virtually were asked to introduce themselves.

2. *Introduction to RFP 22/4107 and the bidding process – Jese Loga*

- The RFP has been launched on the SPC website and various other platforms including the online Matangi Tonga magazine.
- Important dates for potential bidders:

<b>Table 1: Tender Timelines and Due Dates</b>		
	<b>Date</b>	<b>Time</b>
Pre-bid meeting	30 <sup>th</sup> June 2022	11.00am (Fiji Time)
Deadline for seeking clarification from SPC	8 <sup>th</sup> July 2022	12.00pm (Fiji Time)
Deadline for submission of tenders	22 <sup>nd</sup> July 2022	4.00pm (Fiji Time)

- All proposals are to be emailed to [procurement@spc.int](mailto:procurement@spc.int) only. Proposals MUST be sent in TWO SEPARATE emails with the RFP number in the subject line. Email 1 will consist of the technical proposal (Bidder's Letter of Application (Annex 1), Conflict of Interest Declaration (Annex 2), Information about the Bidder and Due Diligence (Annex 3) and Technical Proposal Submission Form (Annex 4)). Email 2 will contain the financial proposal (Annex 5), which must be password protected.
- Bidders may seek clarification on any issue relating to the RFP in writing to [procurement@spc.int](mailto:procurement@spc.int) only.
- Bidders who consider that they were treated unfairly during the procurement process may lodge a protest in writing to [complaints@spc.int](mailto:complaints@spc.int).

3. *Q&A session on bidding process*

- Technical proposal – confirmed that the technical proposal is to address the technical evaluation criteria (page 15 of RFP) which cannot be changed.
- Performance security bond – confirmed that only the successful bidder will be required to provide the performance security.

4. *Scope of works – Titilia Rabuatoka & Shaw Mead*

- Introduced the scope of works which included photos from the seven severely damaged sites and a brief description of the damages sustained.

Bill of Quantities (BoQ) Summary				
Item	Description	Quantity		Unit
<b>Kanokupolu Revetment Repair and Heightening</b>				
1	Mobilisation and demobilisation	1		Item
2A	<b>Heightening &amp; repairs of the northernmost 1,350m length of the Kanokupolu revetment</b> - Supply and installation of crushed limestone (1/2-3/4") and armour rock (0.4-0.6m) diameter on the seven severely damaged sites along the northern 1,350m of the revetment that have been identified as shown in Appendix 2 - Design Report. <b>Note:</b> The armour rock comes from item 2C.	180	1/2-3/4" crushed limestone	m <sup>3</sup>
2B	<b>Repair of the track surface along the 1,350m length revetment</b> - Supply and installation of crushed limestone (1/2-3/4") along the damaged length of the track surface on the revetment.	60	1/2-3/4" crushed limestone	m <sup>3</sup>
2C	<b>Heightening &amp; repairs of the northernmost 1,350m length of the Kanokupolu revetment</b> - Supply and installation of 0.5m nominal diameter rock (0.4m-0.6m diameter) to heighten the northernmost 1,350m length of the existing 2km revetment. Heightening of the revetment should be to a crest height of 1.5-1.6m RL. Additional heightening is required mainly along the northernmost 300m of the revetment. Note: The revetment rocks that have been dislodged from the revetment but remain onsite can also be used in the heightening and repair of the revetment.	1,350	Rock (0.4-0.6m) Diameter	m <sup>3</sup>
3	<b>Maintenance of 2 non-return valves along the revetment</b> - Maintenance of 2 non-return valves on culverts to prevent flooding of low-lying properties on the western side of the wetland during heavy rainfall. Remove rocks from drainage outlets to allow the 2 one-way valves to operate.	2		Item

- The 2014 modelling by SOPAC showed that the northern part of the Kanokupolu revetment was too low. The remedial measures by the SUPA Project will focus on repair and heightening of parts of the revetment.
- Noted that there are some armour rocks still on the site and these just need to be put back on the existing revetment.
- The crushed limestone will be used to re-establish the road behind the revetment.
- Confirmed that geotextiles will not be used for the remedial measures.
- For Site 2, armour rocks to be used to heighten the revetment and make it 0.4m higher.
- Item 3 in the BoQ requires the clearing of the 2 non-return valves so that they can be functional again.