**RFQ23-5252**

### TECHNICAL PROPOSAL SUBMISSION FORM – GOODS

##### **INSTRUCTIONS TO BIDDERS**

**TECHNICAL PROPOSAL SUBMISSION FORM**

***Installation of Rainwater Harvesting Systems in Palau and supply of materials for concrete bases and plumbing connections***

**PART A: BACKGROUND**

|  |  |
| --- | --- |
| **Registered Name:** |  |
| **Year Established:** |  |
| **Physical Address:** |  |
| **Postal Address:** |  |
| **Telephone Contact:** |  |
| **Email:** |  |
| **Contact Person:** |  |
| **Position of Contact Person:** |  |
| **Number of Employees:** |  |
| **Organisational experience on Installation of Rainwater Harvesting Systems including past experiences. Please provide details of two similar projects and details of a referee for each of the projects.** |
| **Project 1.** |
| **Project 2** |
| **Delivery Schedule (Delivery schedule and method of delivery)** |  |
| **Name:** |  |
| **Signature and Date:** |  |

**PART B: RESOURCES**

|  |
| --- |
| **Plants and Contractor’s Equipment (to be used on this Contract)** |
|  | Tick One |
| 1. Contractor’s Plants and Equipment *[list]*
 | Already Owned | Will be Purchased | Will be Hired |
| TrucksCement MixerPower ToolsGeneratorWheelbarrowLadder |  |  |  |
| **Staff Resources** |
| Contract Manager/Contractor’s representative | NameYears of experience  |
| Site based Construction Supervisor/ Construction Manager | NameYears of experience  |
|  | Number | Names |
| Laborers |  |  |
| Involvement and training of laborers from the targeted communities in the installation of the rainwater harvesting measures (minimum 5 persons / community) |
| **PART C – Evaluation Criteria**  ANNEXES, Attachment 6: Technical Evaluation Criteria

|  |  |  |
| --- | --- | --- |
|  | CRITERIA  | RESPONSE BY BIDDER     |
| 1 | **Relevant experience of company from previous similar works in North Pacific Countries**  |   |
| A) | "Detailed evidence of the proposed subcontractors’ relevant experience must also be submitted.The projects cited must have been completed or substantially completed within the last 5 years and be of a similar nature to this contract. • Bidders shall provide details of three projects that demonstrate their track record in completing works similar to the Contract Works.• The projects cited must have been completed within the last 5 years, be of a similar nature to this contract and one of the projects must be of at least 50% of the value of the price proposed for this contract. |   |
| 2 | **Resources**  |   |
| A) | **Materials & Contractors’ Equipment - Adequacy of appropriate** machines and equipment • Confirmation and details of materials and the availability, brand, age and condition of Contractor’s (Trucks, Cement Mixer,Power Tools, Generator, Wheelbarrow, Ladder)• Equipment that will be used in the execution of the Works. Tenderers must demonstrate that they own or have the ability to hire the specific plant listed |  |
| B) | **Key Personnel - Relevant experience of key personnel such as Supervisor from previous similar works**  • It is acceptable for roles requiring partial commitment to be undertaken by the same person, provided they have the appropriate skills • List of Key Roles for this Contract:o Contract Manager/Contractor’s Representativeo Site based Construction Supervisor/Construction Manager |  |
| c) | Local Capacity - Utilisation of local labours and sub-contractors |  |

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| **For the Bidder:** *[insert name of the company]* |
| Signature:Name of the representative: *[insert name of the representative]*Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |