



PRE-BID MEETING NOTICE

Please find below the details for the pre-bid meeting for **RFP23-5610 – Marine Water Quality Monitoring Equipment**

If you wish to attend the pre-bid meeting, please do send in your confirmation to procurement@spc.int with subject of your email having **RFP23-5610: Pre-Bid Meeting registration**, before **4.00pm (Fiji time) on 26th November 2023**.

Pre-Bid Meeting for RFP23-5610	Date: 1 st December 2023 Time: 2pm FJT
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AGENDA for Pre-bid Meeting

Purpose : **RFP23-5610 – Marine Water Quality Monitoring Equipment**
Date : 1st December 2023
Venue : Face To Face & Zoom.
Time : 2pm FJT

Item	Description
1	Welcome
2	Introductions <ul style="list-style-type: none">a. SPC team<ul style="list-style-type: none">- Procuring team- Procurement teamb. Prospective Vendors
3	PROCUREMENT team brief presentation <ul style="list-style-type: none">c. Organisational Structure<ul style="list-style-type: none">- Part 1 of the RFPd. Instruction to Bidders<ul style="list-style-type: none">- Part 2 of the RFP- Part 4 of the RFP
4	Technical/Procuring Unit – brief presentation. <ul style="list-style-type: none">e. Specification of Goodsf. Part 3 of the RFP
5.	Questions from the Floor
6.	Meeting closed.