**RFQ 24-6369**

REQUEST FOR QUOTATION (RFQ)

**FOR SERVICES**

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| --- | --- |
| **Project Title:** | **Fish Aggregating Devices (FADs)** |
| **Nature of the services** | **Socio-economic impact assessment of anchored Fish Aggregating Devices (aFADs)** |
| **Location:** | Pohnpei, Federated States of Micronesia |
| **Date of issue:** | **28/03/2024** |
| **Closing Date:** | **12/04/2024** |
| **SPC Reference:** | **24-6369** |

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# Part 5: PROPOSAL SUBMISSION FORMS

# Annex 1: TECHNICAL PROPOSAL SUBMISSION FORM

##### **INSTRUCTIONS TO BIDDERS**

Please fill the table below and provide supporting documentation as required. Please provide the resume of the proposed consultant(s) and any other supporting documentation that will help the submission.

The following form is given as an indication, the bidder may submit its technical proposal to SPC in another format, if it complies with the instructions detailed in this RFP and contains the information requested below.

|  |  |
| --- | --- |
| Technical Requirements | |
| References and Experience | |
| **Details for three references:** | |
| 1. Client’s name: *[insert name of client 1]* | |
| Contact name: | *[insert name of contact]* |
| Contact details: | *[insert contact details]* |
| Value contract: | *[insert value of contract]* |
| 1. Client’s name: *[insert name of client 2]* | |
| Contact name: | *[insert name of contact]* |
| Contact details: | *[insert contact details]* |
| Value contract: | *[insert value of contract]* |
| 1. Client’s name: *[insert name of client 3]* | |
| Contact name: | *[insert name of contact]* |
| Contact details: | *[insert contact details]* |
| Value contract: | *[insert value of contract]* |
| **Details about the contractor’s experience:** | |
| Contractors’ experience: | *[insert details about contractors’ experience]* |

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| Evaluation criteria | Response by Bidder |
| 1. Education / Qualifications | |
| Bachelor’s or master’s degree in social, economic, environmental, statistics or related fields. | *[Bidder’s answer]* |
| 2. Experience – Socio-economic studies | |
| At least 5 years’ proven experience in the field of socio-economic studies, preferably related to marine resources. | *[Bidder’s answer]* |
| 3. Experience – Socio-economic tools training | |
| Proven experience training enumerators and other stakeholders in the use of socio-economic tools. | *[Bidder’s answer]* |
| 4. Experience – Data analysis | |
| Demonstrated experience analysing quantitative data, summarising key results and proposing evidence-based recommendations. | *[Bidder’s answer]* |
| 5. Experience – Field tools | |
| Demonstrated experience using field tools, preferably app-based, such as Kobo toolbox, Survey Solutions or similar. | *[Bidder’s answer]* |
| 6. Knowledge – Pacific region and Pohnpei | |
| Knowledge of Pohnpei and the Pacific region. | *[Bidder’s answer]* |
| 7. Skills – Communication | |
| Ability to communicate in English and relevant local languages. | *[Bidder’s answer]* |

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| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |