

**SECRETARIAT OF THE PACIFIC COMMUNITY**  
**THIRTY-SIXTH MEETING OF THE**  
**COMMITTEE OF REPRESENTATIVES OF GOVERNMENTS AND ADMINISTRATIONS**  
**(Noumea, New Caledonia, 13-17 November 2006)**

**OPENING/ADMINISTRATIVE MATTERS**

(Paper presented by the Secretariat)

**1. Official Opening**

- The official opening is scheduled to take place on Monday, 13 November 2006 at 08:30, at the Jacques Iékawé Conference Room in the SPC Conference Centre.
- The Chairperson shall declare the Meeting officially open.
- It has been a common practice in the past that one of the Meeting's participants gives an opening prayer.
- The Director-General is scheduled to give brief opening remarks.

**2. Adoption of the Agenda**

The Chairperson shall ask for the adoption of the latest provisional agenda.

**3. Election of the Drafting Committee**

- The Drafting Committee's main function is to consider the preliminary report of the Meeting, prepared by the Secretariat.
- The CRGA Rules of Procedure (Rule 9), the Meeting Vice-Chairperson shall serve as Chairperson of the Drafting Committee.
- The Chairperson shall ask for volunteers to the Drafting Committee, which must have a minimum of four representatives, with at least one from the French-speaking countries/territories.

**4. Hours of Work**

The following hours of work are suggested:

07:00		08:30	Drafting Committee
08:30	-	10:00	In session
10:00	-	10:30	Morning Tea
10:30	-	12:30	In session
12:30	-	13:30	Lunch
13:30	-	15:00	In session
15:00	-	15:30	Afternoon Tea
15:30	-	17:30	In session

The Chairperson shall ask for the adoption of the hours of work.