



**SURVEY OF INTERNATIONAL TRADE IN SERVICES
POSTAL SERVICES
QUARTER 2: (APRIL - JUNE) 2009**

CONFIDENTIAL

DISPATCHED: 30/06/09

Please correct any errors
in this label.

Dear Sir\Madam,

Enclosed are two copies of the questionnaire on International Trade in Services for Postal Services.

PURPOSE: The survey measures Fiji's services trade with other countries and is used in the compilation of balance of payments statistics.

DUE DATE: Please return the completed form in the postage-paid envelope by **21st July 2009**.

COLLECTION AUTHORITY: The information asked for is collected under the authority of the Statistics Act 1961(Cap 71). In accordance with Section 8 subsection 2 of this Act you are required to fill in one copy of the questionnaire and return it to the undersigned by the due date stated. Failure to meet this deadline could result in legal action without further notice.

CONFIDENTIALITY OF INFORMATION: Your completed form remains confidential to the Fiji Islands Bureau of Statistics.

HELP AVAILABLE: If you have problems completing this form, or feel you may have difficulties in meeting the due date, please contact the Fiji Islands Bureau of Statistics by:

Contact

Mrs Deena Kamoda

Facsimile

3 303 656

Mail

The Fiji Islands Bureau of Statistics
Balance of Payments Unit
P O Box 2221
Government Buildings
Suva

Telephone

3 315 822 Ext 121

E-mail

dkamoda@statsfiji.gov.fj

T. Bainimarama
Government Statistician

Please read this first

- Please complete this form for the Fijian-based activities of the business named on this label.
- **Payments and receipts:** Report payments and receipts when they are due.
- **Currency:** Convert payments and receipts denominated in foreign currency to Fijian dollars at the exchange rate applicable at the time these amounts are due.
- **Gross reporting:** Report transactions on a gross basis; that is, the total value of services provided and received should be recorded even if they are settled on a net basis.
- If exact figures are not available, please provide careful estimates. **Bundling** payments or receipts may be bundled for a combination of several different services, which can not be separately valued. Classify bundled amounts to the service category, which accounts for the majority of their value. **Do not report amounts where goods are the major component.**

Definitions

- A **Fiji resident** is any individual, business, or other organisation domiciled in Fiji. Fijian branches and subsidiaries of foreign businesses are regarded as Fijian residents.
 - A **non-resident** is any individual, business, or other organisation domiciled overseas. Foreign branches and foreign subsidiaries of Fijian businesses are regarded as non-residents.
 - Royalties cover fees for the right to operate franchises and to use copyrights, licenses, patents and trademarks, etc.
 - **Services** are products other than tangible goods.
 - The **selected international services** covered by this form
- Exclude:**
- Imports and exports of goods;
 - Remitted profits, interest or dividends;
 - Transportation (e.g. airfares) and travel (e.g. hotels and meals) transactions;

General inclusions and exclusions

Including

- Gross amounts receivable for services provided to non-residents, regardless of whether the services are funded by residents or non-residents.
- Gross amounts receivable for services to non-residents which this business has sub-contracted out to either non-resident or resident businesses
- Gross amounts payable for services sub-contracted out to non-resident businesses
- Gross amounts receivable from non-resident businesses for service which this business has provided under sub-contract to them
- Gross amounts receivable for services by residents employees of this business who are temporarily located abroad
- Gross amounts payable for services provided in Fiji by non-resident employees of non-resident businesses

Excluding

- Gross amounts receivable from resident businesses for services which this business has provided under sub-contract to them
- Wages and salaries payable to employees of this business for work undertaken while they are abroad

1 Postal services

Did this business provide to or receive from a non-resident any postal services?

Including

- Mail services
- Transit services
- Electronic postal services

a) Receipts – due from non-residents

F\$

b) Payments – due to non-residents

F\$

2 Courier services

Did this business provide to or receive from a non-resident any courier services?

a) Receipts – due from non-residents

F\$

b) Payments – due to non-residents

F\$

3 Other transaction in services and royalties

a) Receipts from non-residents in any of the services and/or royalties listed below

• Professional services (Management consultancy and public relations etc.)	F\$
• Financial services	F\$
• Rental or operational leasing services other than for ships or aircraft	F\$
• Insurance services (Own asset risk placed directly abroad)	F\$
• Research and development services	F\$
• Trade related services (commission agents fees, etc)	F\$
• Technical services	F\$
• Computer and information services (News agency and subscription services etc)	F\$
• Other communication services	F\$
• Personal, cultural and recreational services	F\$
• Royalties; distribution, franchise, copyright, license and patent fees, and trademarks, etc. (Excluding film and audio-visual software)	F\$
• Other services	F\$

b) **Payments** to non-residents in any of the services and/or royalties listed below

• Professional services (Management consultancy and public relations etc.)	F\$
• Financial services	F\$
• Rental or operational leasing services other than for ships or aircraft	F\$
• Insurance services (Own asset risk placed directly abroad)	F\$
• Research and development services	F\$
• Trade related services (commission agents fees, etc)	F\$
• Technical services	F\$
• Computer and information services (News agency and subscription services etc)	F\$
• Other communication services	F\$
• Personal, cultural and recreational services	F\$
• Royalties; distribution, franchise, copyright, license and patent fees, and trademarks, etc. (Excluding film and audio-visual software)	F\$
• Other services	F\$

4 Other information

Did this business have any transactions with non-residents relating to the purchase or sale of any licenses, leases, goodwill, patents, copyrights, software rights or other rights etc. (resulting in a change of ownership of assets)

a) **Sales – to non-residents**

F\$

b) **Purchases – from non-residents**

F\$

5 Comments

Please provide comments on any of the information you have supplied on this form

Person we should contact if any queries arise regarding this form:

Name: _____

Telephone No: _____

Facsimile No: _____

Email: _____

Signature _____

Date: _____

Thank you for completing this form