



**SURVEY OF INTERNATIONAL TRADE IN SERVICES**  
Transactions of Residents with Non-Residents in Services and Royalties  
**QUARTER 2: (APRIL - JUNE) 2009**

CONFIDENTIAL

DISPATCHED: 30/06/09

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Please correct any errors  
in this label.

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Dear Sir\Madam,

Enclosed are two copies of the questionnaire on International Trade in Services for Transactions of Residents with Non-Residents in Services and Royalties.

**PURPOSE:** The survey measures Fiji's services trade with other countries and is used in the compilation of balance of payments statistics.

**DUE DATE:** Please return the completed form in the postage-paid envelope by **21<sup>st</sup> July 2009**.

**COLLECTION AUTHORITY:** The information asked for is collected under the authority of the Statistics Act 1961(Cap 71). In accordance with Section 8 subsection 2 of this Act you are required to fill in one copy of the questionnaire and return it to the undersigned by the due date stated. Failure to meet this deadline could result in legal action without further notice.

**CONFIDENTIALITY OF INFORMATION:** Your completed form remains confidential to the Fiji Islands Bureau of Statistics.

**HELP AVAILABLE:** If you have problems completing this form, or feel you may have difficulties in meeting the due date, please contact the Fiji Islands Bureau of Statistics by:

**Contact**

Mrs Deena Kamoda

**Facsimile**

3 303 656

**Mail**

The Fiji Islands Bureau of Statistics  
Balance of Payments Unit  
P O Box 2221  
Government Buildings  
Suva

**Telephone**

3 315 822 Ext 121

**E-mail**

dkamoda@statsfiji.gov.fj

T. Bainimarama  
**Government Statistician**

### Please read this first

- Please complete this form for the Fijian-based activities of the business named on this label.
- **Payments and receipts:** Report payments and receipts when they are due.
- **Currency:** Convert payments and receipts denominated in foreign currency to Fijian dollars at the exchange rate applicable at the time these amounts are due.
- **Gross reporting:** Report transactions on a gross basis; that is, the total value of services provided and received should be recorded even if they are settled on a net basis.
- If exact figures are not available, please provide careful estimates. **Bundling** payments or receipts may be bundled for a combination of several different services, which can not be separately valued. Classify bundled amounts to the service category, which accounts for the majority of their value. **Do not report amounts where goods are the major component.**

### Definitions

- A **Fiji resident** is any individual, business, or other organisation domiciled in Fiji. Fijian branches and subsidiaries of foreign businesses are regarded as Fijian residents.
  - A **non-resident** is any individual, business, or other organisation domiciled overseas. Foreign branches and foreign subsidiaries of Fijian businesses are regarded as non-residents. Royalties cover fees for the right to operate franchises and to use copyrights, licenses, patents and trademarks, etc.
  - **Services** are products other than tangible goods.
  - The **selected international services** covered by this form
    - Transportation (e.g. airfares) and travel (e.g. hotels and meals) transactions;
    - Services in regard to overseas projects that are subcontracted from Fijian residents. For example architectural services subcontracted to this business by a Fijian construction company in regard to erecting a building overseas will be reported by that company and need not be reported by this business as the sub-contractor;
    - Services provided on location abroad for 12 months or more. For example, if this business has a subsidiary abroad or establishes an office to undertake a construction project abroad over the long term, the services provided by that office to an overseas client should not be reported. However, services that this business' Fijian operations might supply to that overseas office should be reported.
- Exclude:**
- Imports and exports of goods;
  - Remitted profits, interest or dividends;

### General inclusions and exclusions

#### Including

- Gross amounts receivable for services provided to non-residents, regardless of whether the services are funded by residents or non-residents.
- Gross amounts receivable for services to non-residents which this business has sub-contracted out to either non-resident or resident businesses
- Gross amounts payable for services sub-contracted out to non-resident businesses
- Gross amounts receivable from non-resident businesses for service which this business has provided under sub-contract to them
- Gross amounts receivable for services by residents employees of this business who are temporarily located abroad
- Gross amounts payable for services provided in Fiji by non-resident employees of non-resident businesses

#### Excluding

- Gross amounts receivable from resident businesses for services which this business has provided under sub-contract to them
- Wages and salaries payable to employees of this business for work undertaken while they are abroad

## Details of transactions

Did this business provide to or receive from a non-resident any services and/or royalties listed below?

	<b>Types of services and /or Royalties</b>	<b>Receipts due from non-residents</b>	<b>Payments due to non-residents</b>
<b>1</b>	<b>Professional services</b>	F\$	F\$
<b>a</b>	Legal	F\$	F\$
<b>b</b>	Accounting and auditing	F\$	F\$
<b>c</b>	Advertising, market research and public opinion polling	F\$	F\$
<b>d</b>	Management consultancy and public relations	F\$	F\$
<b>e</b>	Other professional services - Please specify: <input type="text"/>	F\$	F\$
<b>2</b>	<b>Management fees between affiliated companies</b>	F\$	F\$
<b>3</b>	<b>Financial services</b> (Cover <b>fees for services</b> associated with letters of credits, bankers acceptances, lines of credit, financial leasing and foreign exchange transactions, commissions and other fees related to transactions in securities – brokerage, underwriting, placements of issues, redemption, etc and services related to asset management, and other financial market exchanges)	F\$	F\$
<b>4</b>	<b>Insurance services (Own asset risk placed directly abroad)</b>	F\$	F\$
<b>5</b>	<b>Rental or operational leasing services other than for ships or aircraft</b>	F\$	F\$
<b>6</b>	<b>Research and development services</b>	F\$	F\$
<b>7</b>	<b>Trade related services (commission, agents fees, etc)</b>	F\$	F\$
<b>8</b>	<b>Technical services</b>	F\$	F\$
<b>a</b>	Engineering	F\$	F\$
<b>b</b>	Architectural	F\$	F\$
<b>c</b>	Surveying	F\$	F\$
<b>d</b>	Other technical services - Please specify: <input type="text"/>	F\$	F\$
<b>9</b>	<b>Computer and information services</b>	F\$	F\$
<b>a</b>	Computer hardware and software consultancy and implementation	F\$	F\$
<b>b</b>	Data processing	F\$	F\$
<b>c</b>	Data base	F\$	F\$
<b>d</b>	News agency and subscription	F\$	F\$
<b>e</b>	License fees, distribution fees (including royalties) on computer software	F\$	F\$
<b>f</b>	License fees, royalties, copyright and patent fees etc. on computer design and hardware	F\$	F\$
<b>g</b>	<b>Other computer and information</b> - Please specify: <input type="text"/>	F\$	F\$
<b>10</b>	<b>Royalties; distribution, franchise, copy right, license and patent fees, and trademarks, etc (excluding computer software, design and hardware which is covered under 9)</b>	F\$	F\$
<b>a</b>	Patents, industrial designs, industrial know how, manufacturing rights and prototypes	F\$	F\$
<b>b</b>	Trademarks and franchising fees	F\$	F\$
<b>c</b>	Films, TV programs, video and multimedia	F\$	F\$
<b>d</b>	Music	F\$	F\$
<b>11</b>	<b>Communication services</b>	F\$	F\$
<b>a</b>	Postal	F\$	F\$
<b>b</b>	Courier	F\$	F\$

	<b>Types of services and /or Royalties</b>	<b>Receipts due from non-residents</b>	<b>Payments due to non-residents</b>
<b>c</b>	Telecommunications	F\$	F\$
<b>d</b>	Other communications - Please specify: <input type="text"/>	F\$	F\$
<b>12</b>	<b>Construction Services</b>	F\$	F\$
<b>13</b>	<b>Personal, cultural and recreational services</b>	F\$	F\$
<b>a</b>	Education	F\$	F\$
<b>b</b>	Health and Social	F\$	F\$
<b>c</b>	Sporting and entertainment	F\$	F\$
<b>d</b>	Other personal, cultural and recreational services - Please specify: <input type="text"/>	F\$	F\$
<b>14</b>	<b>Agriculture, mining &amp; on-site processing services</b>	F\$	F\$
<b>a</b>	Agriculture	F\$	F\$
<b>b</b>	Mining	F\$	F\$
<b>c</b>	Waste treatment and de-pollution	F\$	F\$
<b>d</b>	Trademarks and franchising fees	F\$	F\$
<b>e</b>	Other professional services - Please specify: <input type="text"/>	F\$	F\$
<b>15</b>	<b>Other services</b>	F\$	F\$
<b>a</b>	Manufacturing	F\$	F\$
	Other services not elsewhere included - Please specify: <input type="text"/>	F\$	F\$

**16 Merchating services**

Did this business purchase goods overseas for sale overseas without the goods entering Fiji?

**a) Sales – to non-residents**
 F\$
**b) Purchases – from non-residents**
 F\$
**17 Other information**

Did this business have any transactions with non-residents relating to the purchase or sale of any licenses, leases, goodwill, patents, copyrights, software rights or other rights etc (resulting in a change of ownership of assets)

**c) Sales – to non-residents**
 F\$
**d) Purchases – from non-residents**
 F\$
**18 Comments**

**Please provide comments on any of the information you have supplied on this form**

**Person we should contact if any queries arise regarding this form:**

**Name:** \_\_\_\_\_

**Telephone No:** \_\_\_\_\_

**Facsimile No:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Thank you for completing this form**