**RFQ22-4897-PRO**

### TECHNICAL PROPOSAL SUBMISSION FORM – SERVICES

##### **INSTRUCTIONS TO BIDDERS**

Proposals will be assessed by SPC against the selection criteria outlined in Section 4 - Competency Requirements & Score Weight in the RFQ. Bidders are invited to use the below table to respond to the selection criteria. This table will be used by the technical evaluation committee, in addition to the required detailed work plan (described in Section 2.2. submission instructions) to score the proposals received.

|  |  |  |  |
| --- | --- | --- | --- |
| Technical Requirements | | | |
| *Evaluation criteria* | | | *Response by Bidder* |
| Experience and specified personnel/sub-contractors | | | |
| **Experience:** At least 7 years of experience in gender mainstreaming and social inclusion research or work in one or more of the following sectors: climate change, Disaster Risk Reduction/Management, agriculture, fisheries, or another relevant sector. | **Experience:** | | |
| *[insert details of relevant experience]* | | |
| **Details for three references:** | | |
| 1. Client’s name: *[insert name of client 1]* | | |
| Contact name: | *[insert name of contact]* | |
| Contact details: | *[insert contact details]* | |
| Value contract: | *[insert value of contract]* | |
| 1. Client’s name: *[insert name of client 2]* | | |
| Contact name: | *[insert name of contact]* | |
| Contact details: | *[insert contact details]* | |
| Value contract: | *[insert value of contract]* | |
| 1. Client’s name: *[insert name of client 3]* | | |
| Contact name: | *[insert name of contact]* | |
| Contact details: | *[insert contact details]* | |
| Value contract: | *[insert value of contract]* | |
| **Personnel:** *[insert details of the personnel/su-contractors required ]* | **Details about personnel/sub-contractors** | | |
| Manager’s experience: | *[insert details about manager’s experience]* | |
| Consultants’ experience: | *[insert details about consultants’ experience]* | |
| Qualifications | | | |
| Tertiary qualification in social science (gender, law, human rights) or related field. | | | *[Bidder’s answer]* |
| G**ender sensitive research methodologies and frameworks** | | | |
| Demonstrated understanding and experience in applying gender sensitive research methodologies and frameworks within the Pacific context (provide examples and/or referees). | | | *[Bidder’s answer]* |
| S**trategies and actions** | | | |
| Demonstrated analytical skills and ability to translate gendered recommendations into practical strategies and actions for technical experts in non-social fields (provide examples and/or referees). | | | *[Bidder’s answer]* |
| C**apacity** | | | |
| Demonstrated capacity to conduct in-country field work and consultation (using local networks/groups/individuals) using local vernaculars, include previous examples/experience. | | | *[Bidder’s answer]* |
| W**ork plan** | | | |
| Detailed work plan demonstrating a clear and efficient approach to achieve contract objectives, within the project timeline. | | | *[Bidder’s answer]* |
| **For the Bidder:** *[insert name of the company]* | | | | |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* | | | | |
| Date: *[Click or tap to enter a date]* | | | | |