**RFQ 23-5550**

### TECHNICAL PROPOSAL SUBMISSION FORM – SERVICES

##### **INSTRUCTIONS TO BIDDERS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Technical Requirements | | | | |
| *Evaluation criteria* | | | | *Response by Bidder* |
| Experience and specified personnel/sub-contractors | | | | |
| **Details for three references:** | | | | |
| 1. Client’s name: *[insert name of client 1]* | | | | |
| Contact name: | *[insert name of contact]* | | | |
| Contact details: | *[insert contact details]* | | | |
| Value contract: | *[insert value of contract]* | | | |
| 1. Client’s name: *[insert name of client 2]* | | | | |
| Contact name: | *[insert name of contact]* | | | |
| Contact details: | *[insert contact details]* | | | |
| Value contract: | *[insert value of contract]* | | | |
| 1. Client’s name: *[insert name of client 3]* | | | | |
| Contact name: | *[insert name of contact]* | | | |
| Contact details: | *[insert contact details]* | | | |
| Value contract: | *[insert value of contract]* | | | |
| **Personnel:** | | **Details about personnel/sub-contractors** | | |
| Manager’s experience: | *[insert details about manager’s experience]* | |
| Consultants’ experience: | *[insert details about consultants’ experience]* | |
| Technical requirement: | | | | |
| At least five years relevant professional experience in conservation, climate change adaptation and development | | | | *[Bidder’s answer]* |
| At least five years experience working with State-based stakeholders including government departments, municipalities and communities | | | | *[Bidder’s answer]* |
| Experience in undertaking previous consultancies is advantageous | | | | *[Bidder’s answer]* |
| Minimum Bachelors degree in natural or environmental sciences and/ or 5 years of experience of related work experience | | | | *[Bidder’s answer]* |
| Experience in undertaking assessments and evaluations | | | | *[Bidder’s answer]* |

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| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |