**RFQ 23-5560**

### TECHNICAL PROPOSAL SUBMISSION FORM – SERVICES

##### **INSTRUCTIONS TO BIDDERS**

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| Technical Requirements | | | |
| **Mandatory Requirements** | | | |
| * *Technical Requirement form filled* * *Quote with price stated (either lump sum or daily fees)* * *Business License or registration / TIN Letter and ID card* * *Company profile (if not available for self-employed then the same shall be reflected in the submission).* * *Manager CV (if not available for self-employed then the same shall be reflected in the submission).* | | | |
| Experience and specified personnel/sub-contractors | | | |
| **Personnel:** | **Details about personnel/sub-contractors** | | |
| Manager’s experience: | *[insert details about manager’s experience]* | |
| Consultants’ experience: | *[insert details about consultants’ experience]* | |
| Technical requirement | | | |
| At least 5 to 10 years of experience in event management including leading the coordination of similar regional and multi country events | | | *[Bidder’s answer]* |
| Excellent planning, organisational, coordination, and communication skills and ability to work within a diverse environment. To provide examples to demonstrate experience and quality delivery | | | *[Bidder’s answer]* |
| Familiarity with concepts associated with ocean science, ocean climate nexus and ocean management and the interaction with traditional knowledge | | | *[Bidder’s answer]* |
| Ability and experience to work independently and to apply creative problem-solving skills | | | *[Bidder’s answer]* |

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| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |