**Contract n°***CI-PAGnumber*

# IMPLEMENTATION CONTRACT *Choose an item*

# UNDER PSA *Name of the PSA*

|  |  |  |
| --- | --- | --- |
| **BETWEEN** | **AND** |  |
| **The Pacific Community**,Hereinafter called ‘SPC’ |  | ***Name of the Contractor***Hereinafter called ‘the Contractor’ |
| Division in charge: *Name of SPC Division* | *Address of the Contractor’s headquarters/office* |

Hereinafter referred to collectively as ‘the Parties’, SPC and the Contractor have agreed as follows:

## Purpose of the Contract

* 1. The purpose of this Contract is to establish the conditions under which the Contractor will provide *insert brief description of the scope of the contract* to SPC in accordance with the terms of the PSA n°*PSA-PAGnumber*.

## Scope of work

* 1. The Contractor undertakes to perform the Contract with due diligence and efficiency *Choose between (1) inserting SPC statement of needs in Annex I and/or the quotation received by the Contractor (Annex II) or (2) writing the scope of work/expected outputs and the quotation received in Annex II directly into the contract*

*If you chose option 2: List the work to be undertaken by the Contractor*

## Institutional arrangements

*Insert all necessary institutional arrangement provisions:*

*SPC staff member in charge (reporting lines)*

*place of work (duty station)/place of delivery/location of the works*

*frequency of reporting/timeframe*

*specified personnel/sub-contractors*

*etc.*

## Payment Conditions and Schedule

* 1. The *Choose between total or maximal* amount *Choose between inclusive or exclusive of tax*, to be paid by SPC to the Contractor *Choose between services, works or goods* under this Contract is *Insert the total amount to be paid by SPC. The amount must be indicated in words and figures with the currency. Insert also, if applicable, the specific modalities of calculation of the amount to be paid (lump sum, daily/monthly/hourly rate) or any other specification related to the price to be paid that is necessary in accordance with the Contractor’s financial proposal in Annex II*.
	2. SPC shall make payments to the Contractor according to the following payment schedule and associated milestones:

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestones/outputs** | **Deadlines** | **% payment** | **Amount in** *insert currency* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **TOTAL** |  |  |  |

* 1. In accordance with Article 10 of SPC General Terms and Conditions, SPC will endeavour to make payment to the Contractor within 30 (thirty) days of acceptance of an invoice at the successful completion of each milestone, to be submitted by the Contractor by email to financeaccountspayable@spc.int and the Administrative Contact provided in the PSA.

## Entry into force, modification, and termination of the Contract

* 1. This Contract shall come into force and effect on the date of its signing by the duly authorised representatives of both Parties and will end *Click or tap to enter a date*.
	2. This Contract may not be amended or otherwise modified unless in writing and signed by both Parties.
	3. If, by the expiry date of the Contract, the Contractor has performed no part of the work assignment, and no advances have been paid by SPC, the Contract shall be considered null and void unless an amendment extending the period of the Contract has been signed by both parties.

|  |  |  |
| --- | --- | --- |
| For SPC: |  | For the Contractor: |
| Name: *insert name*Title: *insert title* |  | Name: *insert name*Title: *insert title* |
| Date:  | Date:  |

**Contract n°***CI-PAGnumber*

### ANNEX I: *Choose an item*

*Insert TOR, Scope of Works or Specification of Goods depending on the nature of the PSA or deleted this Annex if not necessary*

**Contract n°** *CI-PAGnumber*

### ANNEX II: Technical and Financial proposal

*Insert the technical and financial proposal of the preferred supplier (or the quote) or delete this annex if the proposal was made by e-mail for example*