**RFQ 24-6288**

**5.2. Financial Undertaking Form**

(*to be completed and submitted by the bidder*)

**Part A: Undertaking**

1. If this proposal is accepted, I agree that to enter into an agreement with SPC, to commence and complete all the work specified or indicated in the contract documents.
2. I confirm that I have examined all the RFQ documents to: **Pacific Platform for Action (PPA) marketing and Communications (Marcoms) Project Manager.**
3. I agree to complete the services for the price stated in the remuneration.

I agree to complete the services for the following price (VIP):

|  |
| --- |
| **Pacific Platform for Action (PPA) marketing and Communications (Marcoms) Project Manager** |
| Services description | Rate (*In bidders local currency)* |
| Professional fees (lump sum for all services) | *[total price]* |

**OR**

|  |
| --- |
| **Pacific Platform for Action (PPA) marketing and Communications (Marcoms) Project Manager** |
| Services description | Rate (*In bidders local currency)* |
| * Approved workplan
* Supervisor confirms any preliminary tasks delivered satisfactorily
 |  |
| * PPA marcomms (Mar. – Apr.): development and implementation of 60% of the plan.
* Strategic communications especially social media.
 |  |
| * PPA marcomms (Feb. – Apr.):  completed, including PPA promotions prepared for Triennial communications.
* PPA and Triennial integrated into the PWL at SPC social media Strategic Plan developed (up to 4 pages) and implementation supported.
 |  |
| Triennial support (May to July) * ​communications support for Triennial, integrating PPA marcomms.
* ​Final report and invoice due 30 August 2024 (can be submitted in July).
 |  |
| **Total Professional Fee**  |  |
| **For the Bidder:** *[insert name of the company]* |
| Signature:Name of the representative: *[insert name of the representative]*Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |