**RFQ24-6300**

TECHNICAL PROPOSAL SUBMISSION FORM – SERVICES

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| Technical Requirements | |
| *Evaluation criteria* | *Response by Bidder* |
| **Technical requirement 1:** | |
| Expertise in Public Health Nutrition, economics, law, public policy or related fields: Consultants should have at least 10 years of experience in a combination of these fields to understand the complex relationship between diet, health outcomes and policy interventions, with demonstrated expertise in food policy, taxation, and/or fiscal interventions | *[Bidder’s answer]* |
| **Technical requirement 2:** | |
| Economic Analysis Skills: Proficiency in economic analysis is crucial for assessing the potential impact of food taxes on consumer behaviour, industry revenues and government revenue generation. | *[Bidder’s answer]* |
| **Technical requirement 3:** | |
| Proven track record of project management, with experience in policy development, designing policy toolkits or similar guidance materials for government agencies or international organisations, policy monitoring and evaluation. | *[Bidder’s answer]* |
| **Technical requirement 4:** | |
| Data Analysis and Research Skills: Strong analytical and research skills, including proficiency in literature review, data analysis, and evidence-based policy formulation | *[Bidder’s answer]* |
| **Technical requirement 5:** | |
| Technical Writing Skills: Strong technical writing skills required to communicate complex policy analysis and recommendations clearly and effectively to diverse stakeholders. | *[Bidder’s answer]* |
| **Technical requirement 6:** | |
| Understanding of international best practices: Knowledge of international best practices and experiences with food tax policies implemented in other jurisdictions provide valuable insights for designing effective strategies | *[Bidder’s answer]* |
| **Other** | |
| Cultural Sensitivity and Contextual Understanding: Awareness of cultural norms, socioeconomic factors, and contextual nuances is important for developing culturally appropriate and context-specific food tax policies. | *[Bidder’s answer]* |
| **For the Bidder:** *[insert name of the company]* | | |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* | | |
| Date: *[Click or tap to enter a date]* | | |

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BIDDER’S FINANCIAL PROPOSAL

All costs indicated on the Financial Proposal should be **inclusive** of all applicable taxes.

The format shown below should be used in preparing the price schedule. All prices in the proposal must be presented in bidders’ local currency.

|  |  |
| --- | --- |
| Particulars | Amount (STATE CURRENCY) |
| Professional Fee (lumsum, Inclusive of all related charges) |  |
| Others (Specify) |  |
| TOTAL [Insert Currency] |  |

​Professional fees: Staff salaries, consultant fees and any other professional costs (with details on the level of effort of each person on the team if applicable. i.e., 50% full time, full-time, etc.).

Other expenses: if any, that are directly related to the delivery of the services will be reimbursable based on actuals (receipts and other supporting documents will be required). Such expenses will need prior approval before it is incurred and paid.

SPC does not provide or reimburse insurance for consultant’s travel or health, professional indemnity or any other risks or liabilities that may arise during the consultancy (this includes any subcontractors or associates the consultant may hire). SPC is also not responsible for any arrangements or payments related to visas, taxes, or duties for which the consultant may be liable.

The Contractor’s duty station is their home country with travel. If travel is required, SPC will pay semi flexible economy airfares, meals, incidentals, and accommodation (DSA).

SPC will not cover any IT and communication equipment for the duration of the assignment. The consultant is to ensure stable internet connection for virtual interactions when necessary.

No payment will be made for items which have not been priced. Such items are deemed to be covered by the financial offer.

Bidders will be deemed to have satisfied themselves, before submitting their proposal and to its correctness and completeness, considering of all that is required for the full and proper performance of the contract and to have included all costs in their rates and prices.

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| **For the Bidder: ​** |
| ​​Signature:  ​​  Name of the representative: ​  Title: |