



12th SPC Heads of Fisheries Meeting

12–14 May 2020 – Virtual meeting



Original: English

HoF12 Draft agenda (07 May 2020)

The virtual Heads of Fisheries meeting

The twelfth Heads of Fisheries meeting will take place over **three morning sessions – Tues 12 to Thurs 14 May**. We have redesigned the original agenda to retain what we consider to be the most essential elements, given our experience to date with this meeting format which benefits from shorter, focused sessions. This, we hope, will make the meeting as efficient and effective as possible. However, we do plan to address items from the previous HoF12 agenda which are not included here through additional virtual sessions with HoF. These will be organised over the coming months.

The sessions for 12-14th May will be split as follows:

- **8:00-10:00 - Dedicated preparation time.** Members are required to use this opportunity to read the working papers (WP) and background papers (BP), presentations, and prepare comments and questions for the virtual meeting. All documents relating to the meeting (including informal papers) can be found on the meeting web page (<https://fame1.spc.int/en/meetings/250>), with all working papers available in English and French. The virtual meeting room will be open during this time for any questions.
- **10:00-12:30** - The second part of the morning will be the **virtual meeting room, using the Zoom platform**. Participants can connect using the unique link **sent via email**, or by telephone. (The video conference link will work better if you download the Zoom application to your desktop - <https://zoom.us/>).

Test the platform

- We will invite all participants to join a **test meeting on Tuesday 5th May** so that we can check audio, video, and how connection speeds may be affected by live video-streaming.
- Please feel free to contact us ahead of the meeting to trial a one-to-one Zoom meeting if you would benefit from familiarising yourself with this platform. You can arrange this with FAME support staff (email FAME_Meetings@spc.int with Seya Brighton (seyab@spc.int) and Tracey Holley (traceyh@spc.int) in copy) and one of the team can organise this with you at your convenience.

Outcomes document

This will be circulated for comments at the end of the meeting. A session to finalise the outcomes document will be scheduled to take place a week after the meeting, using the virtual meeting platform.

Additional meetings

Further meetings will take place on **Friday 15th May**. The relevant participants will be contacted soon with further details.

1. **10:30-12:30 – Green Climate Fund** project meeting for eligible countries.
2. **13:00-15:30 – Oceanic Fisheries Management Project III** meeting.

Day 1 – Tuesday 12 th May 2020			
FAME 2019 results, priorities and direction in 2020 and beyond			Format
1	8:00-10:00	<p>Participant preparation and reading time</p> <ul style="list-style-type: none"> Dedicated time for participants to prepare for the plenary session, including reviewing background papers and preparing responses to discussion questions. SPC staff will be online in this time to answer any questions participants may have on the papers. Background reading: <ul style="list-style-type: none"> WPs 1-3 BPs 1 to 3 <hr/> <p>Breakout group discussion in session – participants will be invited to:</p> <ol style="list-style-type: none"> Review FAME priorities and directions outlined in WP2 Make suggestions and provide feedback in light of national or regional priorities and COVID-19 impacts 	
<p>09:30 - Please could everyone endeavour to join the meeting at this time to facilitate the official opening at 10:00. In this way we can assist where necessary before the opening. Thank you.</p>			
2	10:00-11:00	<p>Opening, welcome, and meeting procedures</p> <p>FAME 2019 results, priorities and direction in 2020 and beyond</p> <ul style="list-style-type: none"> Brief presentations on FAME results, revised priorities and directions Question time and plenary discussion Agreed outcomes and decisions 	<p>DG/DDG SPC</p> <p>Chair N. Smith, A. Smith, G. Pilling and C. Donato-Hunt</p> <p>Information Q&A Discussion and decisions</p>
3	11:00-12:30	<p>COVID- 19</p> <ul style="list-style-type: none"> Small group discussion on identification of priority needs due to COVID-19 implications across the region Agreed outcomes and decisions 	<p>Break-out group discussions Plenary decisions</p>
End of day 1			
Day 2 – Wednesday 13 th May 2020			
Regional mechanisms for coastal fisheries			Format
4	8:00-10:00	<p>Participant preparation and reading time</p> <ul style="list-style-type: none"> Online presentation WPs 5 and 6 BP4 Survey for clearing RTMCF3 Actions - https://www.surveymonkey.com/r/hof12-session6 Emerging HoF12 outcomes from Day 1 	
5	10:00-11:30	<p>Meeting and regional mechanisms for Pacific Coastal Fisheries</p> <p>Review of the Coastal Fisheries Working Group and increasing the engagement of non-state actors in Pacific Islands regional coastal fisheries mechanisms</p> <ul style="list-style-type: none"> Question time and plenary discussion Agreed outcomes / decisions 	<p>Chair A. Smith and A Wright (MRAG Asia Pacific) Chair</p> <p>Voting, discussions and decisions</p>

6	11:30-	Regional Technical Meeting on Coastal Fisheries (RTMCF3)	Chair	Voting, discussion and decisions
	12:30	Actions <ul style="list-style-type: none"> • Question time and plenary discussion • Agreed outcomes / decisions 	A. Smith and T. Teemari	
End of day 2				

Day 3 – Thursday 14th May 2020				
Community-based fisheries management				Format
7	8:00- 10:00	Participant preparation and reading time <ul style="list-style-type: none"> • Online presentation • WP 4 • Emerging HoF12 outcomes from Days 1 and 2 <hr/> Breakout group discussion in session – participants will be invited to: <ol style="list-style-type: none"> 1. Discuss the immediate challenges faced and ways forward for scaling-up of CBFM in the Pacific region in a COVID-19 context; and 2. Agree on priority actions to be taken at the national level 3. Advise FAME on priority short-term support needs to assist with scaling-up CBFM in a COVID-19 context 		
8	10:00- 12:00	Scaling-Up Community-Based Fisheries Management in a COVID-19 context <ul style="list-style-type: none"> • Brief presentation • Question time and discussion • Agreed outcomes / decisions 	I. Bertram Chair	Break-out group discussions Plenary decisions
9	12:00- 12:30	HoF12 outcomes and close		
End of day 3				

Annex 1 - Working and background papers

Working papers		
Paper #	Title	Author(s)
WP1	Progress report against outcomes from HoF11	A. Smith and FAME
WP2	Overview of FAME priorities and direction 2020	N. Smith
WP3	FAME results reporting against FAME business plan - 2019	C. Donato-Hunt and T. Opa
WP4	Scaling-Up Community-Based Fisheries Management in a COVID-19 context	I. Bertram and W. Lalavanua
WP5	Update on actions from the Regional Technical Meeting on Coastal Fisheries 3 (RTMCF3)	A. Smith
WP6	Review of the Coastal Fisheries Working Group (CFWG) and increasing engagement of non-state actors in Pacific Islands regional coastal fisheries governance	MRAG Asia Pacific and A. Smith

Background Papers		
Paper #	Title	Author
BP1	Outcomes from HoF11	FAME
BP2	FAME Business Plan (version 3)	FAME
BP3	Regional framework on aquatic biosecurity	R. Garcia Gomez
BP4	Third Regional and Technical Meeting on Coastal Fisheries Action Plan	FAME

Informal Papers	
Paper #	Title
IP1	Agenda
IP2	Meeting procedures
IP3	Participants list

Annex 2 – Discussion/survey questions to prepare for sessions

Session 3 – FAME priorities and direction in 2020 and beyond

Breakout group discussions

Breakout group discussion in session – participants will be invited to:

1. Review FAME priorities and directions outlined in WP2
2. Make suggestions and provide feedback in light of national or regional priorities and COVID-19 impacts

Session 5: Meeting and regional mechanisms for Pacific Coastal Fisheries

Plenary discussion and decision making

Review of the Coastal Fisheries Working Group and increasing the engagement of non-state actors in Pacific Islands regional coastal fisheries mechanisms

Reference – [Working Paper 6](#): Draft Report: Review of the Coastal Fisheries Working Group and options and recommendations for increasing the engagement of non-state actors in Pacific Islands' regional coastal fisheries governance. [See related PowerPoint presentation]

To facilitate the session discussions and decision-making in the short time available, we have identified some critical decision-points for the HoF that will enable the final report to be focused on the agreed mechanism. Each decision-point options will be briefly introduced by the consultant, a Zoom-based poll conducted, and a decision agreed. This assumes that everyone has read Working Paper 6, and viewed the online presentation.

The poll questions are:

Poll Q1 [Meeting format]: The consultants found agreement that there should be a two-day meeting/session focused on strengthening the consideration of priority issues in CBFM supporting strengthened NGO/CSO engagement within the regional institutional framework for fisheries. The CBFM item may be i) incorporated to the RTMCF agenda or ii) convened as a stand-alone meeting immediately prior to the RTMCF. Poll options:

- Option 1:** A 2-day community-based fisheries management item be included in the agenda of the RTMCF, with the RTMCF extended to 5-days; or
- Option 2:** A 2-day meeting be convened immediately before the RTMCF, focused on community-based fisheries management, that reports to the RTMCF. 2-day CBFM + 3-day RTMCF.

Poll Q2 [Chairing arrangements]: Chairing arrangements for the first CBFM meeting/RTMCF agenda item?

- Option 1:** SPC FAME invite a highly regarded coastal fisheries individual(s)
- Option 2:** HoF12 selects a chair or co-chairs
- Option 3:** SPC and HoF12 observers liaise post-meeting on a 'representative(s)' from the NGO community

Session 6 - Regional Technical Meeting on Coastal Fisheries (RTMCF3) Actions

Pre-meeting survey and plenary discussion

Reference – [Working Paper 5](#): Report to HoF12 from the 3rd SPC Regional Technical Meeting on Coastal Fisheries. [See related PowerPoint presentation]

The purpose of this session is for the Chair of the 3rd Regional Technical Meeting on Coastal Fisheries (RTMCF3) to report on outcomes and actions from the November 2019 meeting. The RTMCF3 participants were asked to identify, discuss and agree on clear priority coastal fisheries and aquaculture technical issues and opportunities that the RTMCF3 could submit to HoF12 for consideration and action. This assumes that everyone has read Working Paper 5, and viewed the online presentation.

To facilitate the session discussions and decision-making in the short time available, we have grouped the RTMCF3 Actions into three categories:

1. Actions the RTMCF3 request the HoF to “note”
2. Actions the RTMCF3 request the HoF to “note and endorse”; and
3. Actions the RTMCF3 request the HoF to consider and make a determination on.

SPC has developed a [Survey Monkey](#) to assist with clearing the second category of actions, i.e. Actions the RTMCF3 request the HoF to “note and endorse”.

HoF government members are requested to complete the Survey Monkey prior to the start of session 6 to allow the session to focus on the Actions the RTMCF3 request the HoF to consider and make a determination on.

Session 8 - Scaling-up community-based fisheries management in a COVID-19 context

Breakout group discussions

Members and partners are invited to:

- i. Discuss the immediate challenges faced and ways forward for scaling-up of Community-Based Fisheries Management in the Pacific region in a COVID-19 context;
- ii. Agree on priority actions to be taken at the national level; and
- iii. Advise FAME on priority short-term support needs to assist with scaling-up CBFM in a COVID-19 context.