**ANNEX I**

**Technical Proposal Submission Form (Form A)**

***Request for Quotation ‘Sustainable Pacific Aquaculture Development Project – Consultant Procurement for PNG Fish Farm Cluster Extension Guide’***

**PART A – Background**

|  |  |
| --- | --- |
| **CRITERIA** | **RESPONSE BY BIDDER** |
| Name: |  |
| Physical Address: |  |
| Postal Address: |  |
| Telephone Contact: |  |
| Email: |  |
| Two contacts of referees /references. Attach additional details if applicable. |  |

**PART B – Qualifications (please provide your CV)**

|  |  |
| --- | --- |
| **CRITERIA** | **RESPONSE BY BIDDER**  |
| Tertiary qualifications  |  |
| Post graduate studies in the relevant field |  |
| Membership of relevant professional body (if applicable) |  |

**PART C – Knowledge / Experience**

|  |  |
| --- | --- |
| **CRITERIA** | **RESPONSE BY BIDDER**  |
| At least **6 months** work experience in aquaculture, agriculture or alternative life/ biological sciences. |  |
| Experience in fieldwork, community based extension, surveys, chairing of community/ farmer meetings, data collection and report writing. Has experience in dealing with farmers in rural communities, assisting with identification and overcoming of common constraints. |  |
| Has sound experience and ability to work under limited supervision and deliver sampling data, advice and reports within the set timeline |  |

**ANNEX II**

**Financial Proposal Submission Form (Form B)**

*Request for Quotation* ***‘Sustainable Pacific Aquaculture Development Project – Consultant Procurement for PNG Fish Farm Cluster Extension Guide’***

***.***

**Part A: Declaration**

1. The undersigned consultant propose and agrees if this proposal is accepted, to enter into an agreement with SPC, to commence and to complete all the work specified or indicated in the contract documents.
2. In submitting this proposal, consultant represents that; he/she has examined all the RFQ documents to provide procurement services to PacAqua Programme
3. Contractors agree to complete the services for the following price (VIP) :

|  |  |
| --- | --- |
| **Particulars** | **Amount (EURO)** |
| Fees (daily rate or per month) |  |
| Travel related costs (if any) |  |
| Costs stipulated in country of Consultancy |  |
| Any other costs |  |
| Total financial offer (inclusive of all taxes) |  |

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Print name and sign Date

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_