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| **ANNEX III**  **PROPOSAL SUBMISSION FORM**  *Request for Proposal (RFP) no: 20/062* |

To: The RFP Committee

The Pacific Community

Po Box D5 - 98848

Noumea – New Caledonia

Dear Sir /Madam:

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply the required services for the sum as may be ascertained in accordance with the Price Component attached herewith and made part of this proposal.

We acknowledge that:

* SPC may exercise any of its rights set out in the Request for Proposal documents, at any time;
* The statements, opinions, projections, forecasts or other information contained in the Request for Proposal documents may change;
* The Request for Proposal documents are a summary only of SPC’s requirements and is not intended to be a comprehensive description of them;
* Neither the lodgement of the Request for Proposal documents nor the acceptance of any tender nor any agreement made subsequent to the Request for Proposal documents will imply any representation from or on behalf of SPC that there has been no material change since the date of the Request for Proposal documents, or since the date as at which any information contained in the Request for Proposal documents is stated to be applicable;
* Excepted as required by law and only to the extent so required, neither SPC, nor its respective officers, employees, advisers or agents will in any way be liable to any person or body for any loss, damage, cost or expense of any nature arising in any way out of or in connection with any representations, opinions, projections, forecasts or other statements, actual or implied, contained in or omitted from the Request for Proposal documents.
* We undertake, if our proposal is accepted, to commence and complete delivery of all items in the contract within the time frame stipulated.
* **The SPC general conditions of contract are not negotiable.**

We understand that you are not bound to accept any proposal you may receive and that a binding contract would result only after final negotiations are concluded on the basis of the Technical and Price Components proposed.

Company Name: …………………………………

Position of Representative: …………………………………

Name of Representative: …………………………………

Signature of Representative: …………………………………

**Dated this \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_\_\_**

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| **ANNEX IV**  **TECHNICAL PROPOSAL SUBMISSION FORM**  *Request for Proposal (RFP) no: 20/062* |

* + 1. **Background**
  1. Contact

|  |  |
| --- | --- |
| **Name** |  |
| **Physical address** |  |
| **Mailing address** |  |
| **Telephone** |  |
| **Email** |  |
| **Website** |  |

* 1. Legal Registration

|  |  |  |
| --- | --- | --- |
| **Place of registration &**  **registration No.** | **Date of Incorporation** | **Directors’ names** |
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**Please provide evidence of certification of compliance with legal obligations (insurance, work safety, accounting monitoring) when applicable.**

* + 1. **Previous experience**

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|  | **Response** |
| *Geographical list showing where work has been conducted in the past three years.* |  |
| *Previous experience working with other international organizations.* |  |
| *Previous experience in working with SPC.* |  |

* + 1. **Partners and personnel**

List the consortium partners as well as qualifications and experience of key personnel proposed for administration and execution of the consultancy. (Curriculum vitae for personnel proposed for this consultancy should be submitted with the Proposal).

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| **Organisation** | **Position** | **Name** | **Qualifications** | **Years of**  **experience in**  **current position** |
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* + 1. **Work areas you are applying for**

List the work areas from amongst those outlined in this proposal for which you are seeking preferred supplier status.

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| **Work area sought** | **YES/ NO** | **Years of experience in this work area** |
| *1a. Genetic and Genomic Services: DNA sequencing, genotyping and genome mapping* |  |  |
| *1b. Genetic and Genomic Services: Bioinformatics and associated pipeline development.* |  |  |
| *1c. Genetic and Genomic Services: Application in natural resource and wildlife sciences* |  |  |
| *2a. Analytical Chemistry Services: Chemical speciation of metals and metalloids.* |  |  |
| *2b. Analytical Chemistry Services: Measurement of the chemical composition of fish hard parts and tissue.* |  |  |
| *2c. Analytical Chemistry Services: Measurement of chemical properties and composition of water.* |  |  |
| *2d. Analytical Chemistry Services: Measurement of plastic, persistent organic pollutants and other pollutants* |  |  |
| *3. Fish Ageing Services* |  |  |
| *4. Zooplankton analyses Services* |  |  |
| *5. Phytoplankton analyses Services* |  |  |
| *6. Biological Sample and Tag Recovery Services* |  |  |
| *7. Histology Services* |  |  |
| *8. Ecosystem and Bycatch modelling and analyses* |  |  |
| *9. Bycatch Information Systems* |  |  |

* + 1. **Certification**

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Functional Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Seal/Stamp (if any)

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| **ANNEX V**  **FINANCIAL PROPOSAL SUBMISSION FORM**  *Request for Proposal (RFP) no: 20/062* |

List the daily rate or the cost per analysis (in euros) you would be charging for your services in the work areas that you are postulating for; if cost vary per type of analysis, provide details of cost per type of analysis (e.g. MERCURY , ISOTOPE).

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| **Work area sought** | **Daily rate** | **Cost per analysis** |
| *1a. Genetic and Genomic Services: DNA sequencing, genotyping and genome mapping* |  |  |
| *1b. Genetic and Genomic Services: Bioinformatics and associated pipeline development.* |  |  |
| *1c. Genetic and Genomic Services: Application in natural resource and wildlife sciences* |  |  |
| *2a. Analytical Chemistry Services: Chemical speciation of metals and metalloids.* |  |  |
| *2b. Analytical Chemistry Services: Measurement of the chemical composition of fish hard parts and tissue.* |  |  |
| *2c. Analytical Chemistry Services: Measurement of chemical properties and composition of water.* |  |  |
| *2d. Analytical Chemistry Services: Measurement of plastic, persistent organic pollutants and other pollutants* |  |  |
| *3. Fish Ageing Services* |  |  |
| *4. Zooplankton analyses Services* |  |  |
| *5. Phytoplankton analyses Services* |  |  |
| *6. Biological Sample and Tag Recovery Services* |  |  |
| *7. Histology Services* |  |  |
| *8. Ecosystem and Bycatch modelling and analyses* |  |  |
| *9. Bycatch Information Systems* |  |  |

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Functional Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Seal/Stamp (if any)