|  |
| --- |
| **ANNEX VI**  **TECHNICAL PROPOSAL SUBMISSION FORM**  *Expression of Interest (EOI) no: EOI21-008* |

**PART A – Bidder Background**

|  |  |
| --- | --- |
| **Registered Name:** |  |
| **Year Established:** |  |
| **Physical Address:** |  |
| **Postal Address:** |  |
| **Telephone Contact:** |  |
| **Fax Number:** |  |
| **Email:** |  |
| **Contact Person:** |  |
| **Position of Contact Person:** |  |
| **Number of Employees:** |  |
| Two contacts of referees /references of past similar projects conducted.  Attach additional details as applicable. |  |
|  |
| Legal registration of firm (attach documentation) |  |

**PART B – Experience of the bidder and ability related to the required services**

|  |  |
| --- | --- |
| **Evaluation Criteria** | **Responses by bidder** |
| Sound translation or translation/revision experience (French into English) in SPC’s work (5 years minimum; preferably 10 years) |  |
| Translation/revision experience in an institutional setting as a staff or freelance translator/reviser (international organizations, NGOs, public sector) |  |
| Post-graduate or master’s degree in translation or equivalent professional experience |  |
| Good working knowledge of the Pacific region |  |
| Duly registered in country of operations/residence  **(mandatory criteria)** |  |
| Native English speaker (or equivalent level)  **(mandatory criteria)** |  |

**PART C – Attachments**

* Cover Letter.
* Current CV.