|  |
| --- |
| **ANNEX VI**  **TECHNICAL PROPOSAL SUBMISSION FORM**  *Expression of Interest (EOI) no: EOI21-164* |

**PART A – Bidder Background**

|  |  |
| --- | --- |
| **Registered Name:** |  |
| **Year Established:** |  |
| **Physical Address:** |  |
| **Postal Address:** |  |
| **Telephone Contact:** |  |
| **Email:** |  |
| **Contact Person:** |  |
| **Position of Contact Person:** |  |
| Two contacts of referees /references of past similar projects conducted.  Attach additional details as applicable (letter of recommendation, etc.). |  |
|  |
| Legal registration of firm (attach documentation) |  |

**PART B – Activities areas you are bidding for**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity** | **Are you bidding?**  **YES / NO** | **Years of experience in this activity** | **Relevant qualifications** | **International Organisations/NGOs worked for** |
| **Activity 1:**  English Editing and Proofreading |  |  |  |  |
| **Activity 2:**  French Editing and Proofreading |  |  |  |  |

**PART C – Attachments**

Please provide the following documents:

* Cover Letter
* Current CVs
* Copy of diplomas
* Any other relevant document (letter of recommendation, work certificate, client portfolio, …)