**CFP22-3630**

# Part 5: APPLICATIONS FORMS

# ANNEX 1: ADMINISTRATIVE FORM

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| ADMINISTRATIVE FORM – GRANT APPLICATION | | | | | | | |
| Organisational Details | | | | | | | |
| Legal name: | | *[Insert legal name of the applicant]* | | | | | |
| Address: | | *[Insert physical address of the applicant]* | | | | | |
| Phone number: | | *[Phone number]* | Email: | | *[email address]* | | |
| Please indicate which of the following categories the applicant falls under: | | | | | | | |
|  | Governmental or public entity | |  | Non-profit entity (association, NGO, etc.) | | | |
|  | Education organisation or affiliate | |  | For-profit entity (company, etc.) | | | |
|  | Other – please specify: *[Mention other category]* | | | | | | |
| ***Supporting documents: please submit a copy of your organisation registration certificate or license.*** | | | | | | | |
| Authorised person contact details The authorised person is the person who is authorised by the applicant organisation to sign a Grant agreement (representative of the applicant) | | | | | | | |
| Name: | | *[insert name of representative]* | Title: | | *[insert title of representative]* | | |
| Phone number: | | *[Phone number]* | Email: | | *[email address]* | | |
| Applicant Organisation Profile | | | | | | | |
| *[Please provide a brief overview (maximum 1 page) of your organisation, including its date of establishment, its main activity, a brief description of its governance structure and its financial management system or processes]* | | | | | | | |
| ***Supporting documents: presentation document of the organisation, governance document, organigram, etc.*** | | | | | | | |
| Financial management | | | | | | | |
| Is your organisation willing and able to provide annual financial records, accounts, and audit reports for verification by SPC? | | | | | | Yes | No |
| Does your organisation have the financial management structure/system to manage the grants? | | | | | | Yes | No |
| Does your organisation have established procurement and financial policies which govern Financial and Procurement activities? | | | | | | Yes | No |
| ***Supporting documents: annual financial report, audit reports, financial and procurement policies or guidelines*** | | | | | | | |

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| **For the Applicant:** *[insert name of the organisation]* |
| Signature:  Name of the applicant’s representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |

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# ANNEX 2: CONCEPT NOTE

|  |  |
| --- | --- |
| CONCEPT NOTE – GRANT APPLICATION | |
| **SPC requirements** | **Applicant’s proposal** |
| Description of the action and activities | |
| Title of the action: | *[mention the title of the action]* |
| Sector: | *[The proposed projects must be ecosystem-based adaptation activities in the following sector: flood management to enhance climate resilience.]* |
| Location: | *[Insert location]* |
| Detail of the activities to be implemented: | *[List and describe actual action/activities /work that the applicant intends to implement under the sector selected]* |
| Description of the context: | *[baseline, results to date, other project’ or programs results, stakeholders [max 1000 words]* |
| Value and timeline of the action | |
| Approximate Value of the action: | *[Insert approximate value of the action]* |
| Total duration of action: | *[Provide timeline for each activity if more than one stated above]* |
| Implementation Schedule | *[Describe a broad timeline for the Project]* |
| Expected results | |
| Target group | *[Mention the expected target group]* |
| Final beneficiaries | *[Mention the expected and targeted final beneficiaries]* |
| Key stakeholders of the project | *[Mention what are the key stakeholders expected in the project]* |
| Expected results on target group and final beneficiaries | *[Describe and define the needs and constraints of the target and beneficiary group and how the action will address these needs and how the impact on them will be measured]* |
| Expected final results of the project | *[Describe the expected final results]* |
| Alignment with PACRES objective and outcomes | *[Please indicate how the proposed project aligns with PACRES objective and outcomes and builds upon other PACRES activities in the country, as appropriate]* |
| Sustainability - Exit strategy | *[How will this project continue or what type of follow-up will be given to this project?]* |
| Other (open section for the applicant) | |
| *[Insert any other detail related to the project]* | |

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| --- |
| **For the Applicant:** *[insert name of the organisation]* |
| Signature:  Name of the applicant’s representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |

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# ANNEX 3: BUDGET

|  |  |  |  |
| --- | --- | --- | --- |
| BUDGET – GRANT APPLICATION The amount of the activities in the budget must be presented in Euros (€) | | | |
| **Title of the action:** | *[mention the title of the action]* | | |
| **Item of expenditure** | **(A)** | **(B)** | **(A+B)** |
| **SPC Funding Request** | **Applicant contribution** | **Total Costs** |
| Activity 1 - [name of Activity 1] - Project costs | | | |
| *[Describe precisely the expenses required to implement Activity 1: purchase of equipment, use of a consultant, working time of a scientist, hire of a room, rent of a car, lunch, travel, etc.]* | € | € | € |
| *[Describe the expenses required to implement Activity 1]* | € | € | € |
| *[Describe the expenses required to implement Activity 1]* | € | € | € |
| *[Provide details on every expense]* | € | € | € |
| ***Sub-Total Activity 1 Project costs*** |  |  |  |
| Activity 2 – [name of Activity 2] - Project costs | | | |
| *[Describe the expenses required to implement Activity 2]* | € | € | € |
| *[Describe the expenses required to implement Activity 2]* | € | € | € |
| *[Describe the expenses required to implement Activity 2]* | € | € | € |
| *[Provide details on every expense]* | € | € | € |
| ***Sub-Total Activity 2 Project costs*** | € | € | € |
| Activity 3 – [name of Activity 3] - Project costs | | | |
| *[Describe the expenses required to implement Activity 3]* | € | € | € |
| *[Describe the expenses required to implement Activity 3]* | € | € | € |
| *[Provide details on every expense]* | € | € | € |
| ***Sub-Total Activity 3 Project costs*** | € | € | € |
| ***Grand total of the Action (Activity 1+ 2+3)*** | € | € | € |

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| --- | --- |
| List of other donors or financial partners to the project and their contribution | |
| *[name of donor 1]* | € |
| *[name of donor 2]* | € |
| *[name of donor 3]* | € |

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| --- |
| Other (open section for the applicant) |
| *[Insert any other detail related to the budget]* |

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| --- |
| **For the Applicant:** *[insert name of the organisation]* |
| Signature:  Name of the applicant’s representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |

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# ANNEX 4: SOCIAL AND ENVIRONMENTAL RESPONSIBILITY (SER) SCREENING QUESTIONNAIRE

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| --- | --- | --- |
| SER SCREENING QUESTIONNAIRE – GRANT APPLICATION | | |
| Labour and Working conditions | | |
| 1.1 Will the project present unsafe, indecent or unhealthy working conditions for stakeholders involved? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[Where applicable describe potential issues, specify activities causing the risk identified. Characterise the identified risk or impacts (likelihood, intensity, duration, reversibility). Indicate the risk localization (local/national/global)]* | |
| **Risk assessment** | *[Where applicable, identify the remedial actions that would mitigate the identified risk]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 1.2 Is there potential for the project to apply adverse discriminatory practices based on religious, racial, gender, disability or political considerations? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

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| Climate change | | |
| 2.1 Could the project adversely contribute to climate change by generating greenhouse gas emissions including through deforestation or forest degradation? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 2.2 Could the project negatively affect the resilience to climate change? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

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| --- | --- | --- |
| Resource Efficiency and Pollution Prevention | | |
| 3.1 Will the project generate hazardous waste? Is the project likely to lead to environmental damages due to an uncontrolled management of waste? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 3.2 Is the project likely to lead to pollutants release? Are chemicals (including pesticides) likely to be used during the project? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

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| Human Rights | | |
| 4.1 Is the project likely to negatively impact on the human rights of the affected populations? (e.g. their rights to water, work, health, to a healthy environment, etc.)? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 4.2 Is the project likely to create less favourable treatment of, or discrimination against, any person or group? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

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| Impacts on Affected Communities | | |
| 5.1 Any risk that populations perceive they did not receive enough opportunities to raise their concerns regarding the project? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 5.2 Is there a risk that the project would create or exacerbate conflicts with or within affected populations? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 5.3 Is the project likely to increase community exposure to disease (water borne, water based, water related and vector borne diseases as well as communicable diseases)? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

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| Gender | | |
| 6.1 Is there a likelihood that the project would have adverse impacts on gender equality, and/or the situation of women and girls? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 6.2 Have community groups/leaders raised gender equality concerns regarding the project during the stakeholder engagement process? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 6.3 Would the project potentially limit women’s ability to access or use natural resources upon which they depend for a livelihood? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

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| Resettlement | | |
| 7.1 Could the project involve the physical relocation of people? (encompassing displacement as well as planned relocation) | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

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| --- | --- | --- |
| Use of natural resources | | |
| 8.1 Could the project lead to adverse impacts on biodiversity or natural habitat? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 8.2 Is the project likely to negatively impact a protected area? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 8.3 Is the project likely to introduce invasive alien species to the project area? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 8.4 Is the project likely to restrict People’s access to natural resources and their means of livelihoods? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 8.5 is the project likely to favour unsustainable exploitation of a renewable resource? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

|  |  |  |
| --- | --- | --- |
| Peoples right and tenure | | |
| 9.1 Is the project likely to negatively affect Peoples or communities rights: rights of affected populations, including procedural rights such as the right to be consulted or to have access to information, or substantive rights (real or personal) such as the right of access to natural resources or benefit-sharing related to these natural resources (carbon rights, benefits from access to genetic resources ...). | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 9.2 Could the project require the relocation of Peoples from their homes or lands subject to traditional ownership or customary use? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

|  |  |  |
| --- | --- | --- |
| Cultural heritage | | |
| 10.1 Is the project likely to negatively affect cultural heritage? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |
| 10.2 Is the project likely to negatively affect a legally protected cultural heritage area? | | Yes |
| No |
| If ‘Yes’, the associated risks should be identified and assessed as well as mitigation measures. | | |
| **Risk Description** | *[insert risk description]* | |
| **Risk assessment** | *[insert risk assessment]* | |
| **Score the risk level** | *[Choose between high, medium and low]* | |

|  |  |
| --- | --- |
| Risk categorisation process | |
| * If all questions were answered ‘No’ or when a question was answered ‘Yes’ the identified risk was assessed as ‘Low’, project can be evaluated ‘Low risk’: No further assessment is required. * If one or more risks are identified as ‘Medium’, the project is ‘Medium risk’: Further assessment is required to formulate alternatives. * If one of more risks are identified as‘High’, topic assessment is compulsory, including for the assessment of credible alternatives (NB: the project may have to be categorized as Medium or High risk depending on the outcome of an Environmental and Social Impact Assessment - ESIA) | |
| SER RISK ASSESSMENT CONCUSION | |
| **Risk project categorisation** | Low |
| Medium |
| High |

|  |  |
| --- | --- |
| Recommendations for next steps: Is further assessment needed? *(Please specify if it is a topic or full Environmental and Social Impact Assessment, as well as in which areas or on which topic(s) any such further assessment should be conducted)* | |
| Topics/areas to be further assessed | Type of Assessment |
| *Insert other Topics/areas to be further assessed* | *Insert type of assessment* |
| *Insert other Topics/areas to be further assessed* | *Insert type of assessment* |
| *Insert other Topics/areas to be further assessed* | *Insert type of assessment* |
| *Insert other Topics/areas to be further assessed* | *Insert type of assessment* |

|  |
| --- |
| **For the Applicant:** *[insert name of the organisation]* |
| Signature:  Name of the applicant’s representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |

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# ANNEX 5: PROJECT RISK IDENTIFICATION

|  |  |  |  |
| --- | --- | --- | --- |
| RISK IDENTIFICATION FORM – GRANT APPLICATION | | | |
| Project Risks | | | |
| Describe and rank the four most significant risks that could negatively impact the project. Risks are potential future events that have the potential to negatively impact your ability to achieve the project results and could include financial, environmental or social risks. | | | |
| **Risk** | What is the **likelihood** (high, medium or low) that the risk will occur? | If the risk occurs, what would the **impact** (high, medium or low) on the project be? | Mitigation strategy – how will you manage the risk? |
| *[Risk 1 identified]* | *[Choose between high, medium and low]* | *[Choose between high, medium and low]* | *[Describe your mitigation strategy to reduce the likelihood of the risk occurring.]* |
| *[Risk 2 identified]* | *[Choose between high, medium and low]* | *[Choose between high, medium and low]* | *[Describe your mitigation strategy to reduce the likelihood of the risk occurring.]* |
| *[Risk 3 identified]* | *[Choose between high, medium and low]* | *[Choose between high, medium and low]* | *[Describe your mitigation strategy to reduce the likelihood of the risk occurring.]* |
| *[Risk 4 identified]* | *[Choose between high, medium and low]* | *[Choose between high, medium and low]* | *[Describe your mitigation strategy to reduce the likelihood of the risk occurring.]* |

|  |
| --- |
| **For the Applicant:** *[insert name of the organisation]* |
| Signature:  Name of the applicant’s representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |

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# Annex 6: APPLICANT DECLARATION

The applicant, represented by the undersigned, being the authorised signatory of the applicant, in the context of the present PACRES Call for Grant proposals, representing any co‐ applicant(s) in the proposed action, hereby declares that:

* the applicant and each co‐applicant (if any) are eligible in accordance with the criteria set out in the Guidelines for Applicants (Part 1, Part 2, Part 3 and Part 4);
* the applicant has sufficient financial capacity to carry out the proposed action or work programme;
* the applicant certifies the legal statues of the applicant and of the co‐applicant(s) as reported in the application;
* the applicant undertakes to comply with the principles of good partnership practice;
* the applicant is directly responsible for the preparation, management and implementation of the action with the co‐applicant(s), if any, and is not acting as an intermediary;
* The applicant and the co‐applicant(s) are not in any of the situations excluding them from participating in the grant process which are listed hereafter:

1. they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. they have been convicted of an offence concerning their professional conduct by a judgment which has the force of res judicata;
3. they have been guilty of grave professional misconduct proven by any means which the applicant can justify;
4. they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the applicant or those of the country where the contract is to be performed;
5. they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interest;

The authorised signatory of the co applicant must certify that he is not in one of the situations listed above and signed on behalf of the co-applicant.

Furthermore, it is recognised and accepted that if the applicant and co‐applicant(s) (if any) participate in spite of being in any of these situations, they may be excluded from the grant process or any other procedures.

* the applicant and the co‐applicant(s) are aware that, for the purposes of safeguarding the financial interests of the EU, their personal data may be transferred to internal audit services, to the European Court of Auditors, to the Financial Irregularities Panel or to the European Anti‐Fraud Office.
* the applicant is fully aware of the obligation to inform without delay the SPC PACRES coordinator to which this application is submitted if the same application for funding made to other European Commission departments or European Union institutions has been approved by them after the submission of this grant application.

|  |
| --- |
| **For the Applicant:** *[insert name of the organisation]* |
| Signature:  Name of the applicant’s representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |

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| --- |
| **For the co-applicants (if any):** |
| *[insert name, signature and date of signature for every co-applicant]* |

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# Annex 7: CONFLICT OF INTEREST DECLARATION

### INSTRUCTIONS TO APPLICANTS

#### What is a conflict of interest?

A conflict of interest may arise from economic or commercial interests, political, trade union or national affinities, family, cultural or sentimental ties, or **any other type of relationship or common interest between the applicant and any person connected with SPC** (SPC staff member, consultant or any other expert or collaborator mandated by SPC).

#### Always declare a conflict

The existence of a potential or apparent conflict of interest does not necessarily prevent the applicant from taking part in a grant process. **However, the declaration of the existence of such a conflict by the persons involved is essential and allows SPC to take appropriate measures to mitigate it and prevent the associated risks.**

Applicants are therefore invited to declare any situation, fact or link which, to their knowledge, could generate a real, potential or apparent conflict of interest.

#### Declaration at any time

Conflicts of interest may arise at any time during the grant award process or the implementation of a project (e.g. new partner in the project) or as a result of a change in personal life (e.g. marriage, inheritance, financial transaction, creation of a company). If such a relationship is found and could be perceived by a reasonable person as likely to influence a decision, a declaration of the situation is necessary. In case of doubt, a conflict situation must be declared.

#### Declaration for any person involved

A declaration must be completed for each person involved in the application process (principal representative of the applicant, possible partners, etc.).

#### Failure

Failure to declare a potential conflict of interest may result in the exclusion of the applicant from the process or the non-award of a grant.

### DECLARATION

I, the undersigned, *[name of the representative of the applicant]*, acting in the name and on behalf of the organisation *[name of the entity]*, declare that:

|  |  |
| --- | --- |
|  | To my knowledge, I am not in a conflict-of-interest situation |
|  | There is a potential conflict of interest with regard to my *[Choose an item]*. relationship with *[name of the person concerned]* in his or her capacity as *[mention position/role/personal or family link with the person concerned]*, although, to the best of my knowledge, this person is not directly or indirectly involved in any stage of the grant award process |
|  | I may be in a conflict of interest with regard to my *[Choose an item]* relationship with *[name of the person concerned]* in his or her capacity as [*position/role/personal or family link with the person concerned]*, as this person is, to the best of my knowledge, directly or indirectly linked to the grant award process |
|  | To my knowledge, there is another situation that could potentially constitute a conflict of interest:  *[Describe the situation that may constitute a conflict of interest]* |

In addition, I undertake to:

* declare, without delay, to SPC any situation that constitutes a potential conflict of interest or is likely to lead to a conflict-of-interest;
* not to grant, seek, obtain or accept any advantage, whether financial or in kind, to or from any person where such advantage constitutes an unfair practice or an attempt at fraud or corruption, directly or indirectly, or constitutes a gratuity or reward related to the award of the contract;
* to provide accurate, truthful and complete information to SPC in connection with this procurement process.

I acknowledge that I and/or my organisation and/or partners who are jointly and severally applying for a grant, may be subject to sanctions, if it is established that false statements have been made or false information has been provided.

|  |
| --- |
| **For the Applicant:** *[insert name of the organisation]* |
| Signature:  Name of the applicant’s representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |