**RFQ23-4945-PRO**

### TECHNICAL PROPOSAL SUBMISSION FORM – GOODS

##### **INSTRUCTIONS TO BIDDERS**

*[Insert instructions for bidders to better understand SPC's requirements for their technical proposal.*

*The Technical Proposal Submission Form is a table that includes the technical criteria (set out in Part 3) on which bidders will be scored and allows the bidder to respond to them. This table is then used by the technical evaluation committee to score the technical proposals received.*

*The table below is an example of a format that can be modified. In all cases, the Technical Proposal Form should be based on the evaluation matrix and SPC statement of needs.]*

**Technical Requirements**

|  |  |
| --- | --- |
| **Evaluation Criteria** | **Response by bidder** |
| Registered Name (**include certificate of registration**): |  |
| Physical Address: |  |
| Postal Address: |  |
| Telephone Contact: |  |
| Email: |  |
| Contact Person: |  |
| Position of Contact Person: |  |
| Contacts of two referees/references: (Attach additional details considered as relevant) | Contact 1:  Name:  Organisation  Address  Telephone number:  Email  Contact 2:  Name:  Organisation  Address  Telephone number:  Email |
| 2 Example of past supply contracts to other Pacific Island Countries similar to this RFQ |  |
| **Materials**  Limited warranty period of 3 months for power tools  Comply with Australia and New Zealand standards |  |
| **Planning Approach**  Proposal to include timeframe for the delivery of materials in stock and shipment |  |

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| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |