**RFQ23-5252**

### TECHNICAL PROPOSAL SUBMISSION FORM – GOODS

##### **INSTRUCTIONS TO BIDDERS**

**TECHNICAL PROPOSAL SUBMISSION FORM**

***Installation of Rainwater Harvesting Systems in Palau and supply of materials for concrete bases and plumbing connections***

**PART A: BACKGROUND**

|  |  |  |
| --- | --- | --- |
| **Registered Name:** | |  |
| **Year Established:** | |  |
| **Physical Address:** | |  |
| **Postal Address:** | |  |
| **Telephone Contact:** | |  |
| **Email:** | |  |
| **Contact Person:** | |  |
| **Position of Contact Person:** | |  |
| **Number of Employees:** | |  |
| **Organisational experience on Installation of Rainwater Harvesting Systems including past experiences. Please provide details of two similar projects and details of a referee for each of the projects.** | | |
| **Project 1.** | | |
| **Project 2** | | |
| **Delivery Schedule (Delivery schedule and method of delivery)** |  | |
| **Name:** | |  |
| **Signature and Date:** | |  |

**PART B: RESOURCES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Plants and Contractor’s Equipment (to be used on this Contract)** | | | |
|  | Tick One | | |
| 1. Contractor’s Plants and Equipment *[list]* | Already Owned | Will be Purchased | Will be Hired |
| Trucks  Cement Mixer  Power Tools  Generator  Wheelbarrow  Ladder |  |  |  |
| **Staff Resources** | | | |
| Contract Manager/Contractor’s representative | Name  Years of experience | | |
| Site based Construction Supervisor/ Construction Manager | Name  Years of experience | | |
|  | Number | Names | |
| Laborers |  |  | |
| Involvement and training of laborers from the targeted communities in the installation of the rainwater harvesting measures (minimum 5 persons / community) | | | |
| **PART C – Evaluation Criteria**  ANNEXES, Attachment 6: Technical Evaluation Criteria   |  |  |  | | --- | --- | --- | |  | CRITERIA | RESPONSE BY BIDDER | | 1 | **Relevant experience of company from previous similar works in North Pacific Countries** |  | | A) | "Detailed evidence of the proposed subcontractors’ relevant experience must also be submitted.  The projects cited must have been completed or substantially completed within the last 5 years and be of a similar nature to this contract. • Bidders shall provide details of three projects that demonstrate their track record in completing works similar to the Contract Works.  • The projects cited must have been completed within the last 5 years, be of a similar nature to this contract and one of the projects must be of at least 50% of the value of the price proposed for this contract. |  | | 2 | **Resources** |  | | A) | **Materials & Contractors’ Equipment - Adequacy of appropriate** machines and equipment • Confirmation and details of materials and the availability, brand, age and condition of Contractor’s (Trucks, Cement Mixer,  Power Tools, Generator, Wheelbarrow, Ladder)  • Equipment that will be used in the execution of the Works. Tenderers must demonstrate that they own or have the ability to hire the specific plant listed |  | | B) | **Key Personnel - Relevant experience of key personnel such as Supervisor from previous similar works**  • It is acceptable for roles requiring partial commitment to be undertaken by the same person, provided they have the appropriate skills • List of Key Roles for this Contract:  o Contract Manager/Contractor’s Representative  o Site based Construction Supervisor/Construction Manager |  | | c) | Local Capacity - Utilisation of local labours and sub-contractors |  | | | | |

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| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |