**RFP** **23-5283**

# Annex 4: TECHNICAL PROPOSAL SUBMISSION FORM

**Please complete the table below and attach any supporting documentation as needed, including the CV of the Consultant, referee contacts, previous work references/architecture etc.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Technical Requirements | | | | |
| *Competency Requirements* | *Response by Bidder* | | | |
| **Experience:** Experience in the delivery of similar type of service some level of Impact OSS Implementation project for and International Organisation, government/ semi government/ autonomous bodies in the last five years. | **Experiences:**  *[insert details of relevant experience]* | | | |
| **Details for two references** | | | |
| 1. Client’s name: *[insert name of client 1]* | | | |
| Contact name: | | | *[insert name of contact]* |
| Contact details: | | | *[insert contact details]* |
| Contract value: | | | *[insert value of contract]* |
| 1. Client’s name: *[insert name of client 2]* | | | |
| Contact name: | | | *[insert name of contact]* |
| Contact details: | | | *[insert contact details]* |
| Contract value: | | | *[insert value of contract]* |
| 3. Client’s name: *[insert name of client 3]* | | | |
| Contact name: | | | *[insert name of contact]* |
| Contact details: | | | *[insert contact details]* |
| Contract value: | | |  |
| **Personnel:** *[insert details of the personnel required]* | **Details about personnel/sub-contractors** | | | |
| Manager’s experience: | | *[insert details about manager’s experience, refer to Section E for more details.]* | |
| Developer’s experience: | | *[insert details about developer’s experience, refer to Section E for more details.]* | |
| **Technical Requirement 1** | | | | |
| Demonstrable knowledge and expertise relating to the IMPACT OSS code and its applications (essential) and experience producing user manuals and delivering user training for human rights / SDG tracking tools (essential) | | *[Bidder’s answer]* | | |
| **Technical Requirement 2** | | | | |
| Application and software design and development experience for information management systems (essential) and experience of user drive software design and development (essential) | | *[Bidder’s answer]* | | |
| **Technical Requirement 3** | | | | |
| Experience working with, and understanding of the international human rights mechanisms and their reporting structures (essential), experience working with National Mechanisms for Implementation, Reporting and Follow-Up (desirable), experience working in the Pacific and with Pacific Island Country governments (desirable) and experience working with CROP agencies (desirable) | | *[Bidder’s answer]* | | |
| **Technical Requirement 4** | | | | |
| Demonstrable expertise in data visualisation (essential) and experience developing open-source software for the not-for-profit sector (desirable) | | *[Bidder’s answer]* | | |

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| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |